



Welcome to Lightcliffe Academy

Student Admission Form

Please read the [Student Information](#) carefully before completing the Admission Form.

Further information about how we use the data you provide, including comprehensive Privacy Notices for both Parents/Carers and students, can be found on the Academy [website](#).

Please return this to the school office or scan and email to intake@lightcliffeacademy.co.uk as soon as complete

Student Details

Date of Admission: _____ Previous School: _____

Legal Surname: _____ Preferred Surname: _____

Middle Name: _____

Legal Forename: _____ Preferred Forename: _____

Date of Birth: _____ Gender: _____

Home Address: _____

Town: _____

County: _____

Postcode: _____

Siblings currently attending Lightcliffe Academy:

Full Name: _____

Year _____

House: _____

Registration Group: _____

Parents or Carers who have legal responsibility to the child



1. Parent/Carer:

Mr / Mrs / Ms / Miss / Dr / Other:

Relationship:

Forename:

Surname:

Address (if different to child):

Parent/Carer serves in the Armed Forces:

2. Parent/Carer:

Mr / Mrs / Ms / Miss / Dr / Other:

Relationship:

Forename:

Surname:

Address (if different to child):

Parent/Carer serves in the Armed Forces:

Parent/Carer living at an address different to the child who wishes to receive:

Student Report:

Text messages/Emails:


Relationship to child:


Emergency Contact Information


Please note the Academy text messaging/emailing system uses the primary number of the first contact.


First Contact:

Full Name: _____ Relationship: _____

 Home: _____


 Mobile: _____


 Work/Other: _____


 Email Address: _____


Second Contact:

Full Name: _____ Relationship: _____

 Home: _____


 Mobile: _____


 Work/Other: _____


 Email Address: _____


Third Contact:

Full Name: _____ Relationship: _____

 Home: _____


 Mobile: _____


 Work/Other: _____


 Email Address: _____


Fourth Contact:

Full Name: _____ Relationship: _____

 Home: _____

 Mobile: _____

 Work/Other: _____

 Email Address: _____

Medical information

Medical Conditions: (e.g. asthma, epilepsy etc.)

Please add any further information, including medication your child is taking long term.

Medical Practice Name:

Address:

Town:

County:

Postcode:

Meal Arrangements:

Home: School Dinner: Packed Lunch:

Please tick if eligible for a Free School Meal:

Travel to School:

School Bus:	<input type="checkbox"/>	Public Bus:	<input type="checkbox"/>
Taxi:	<input type="checkbox"/>	Train:	<input type="checkbox"/>
Cycle:	<input type="checkbox"/>	Walk:	<input type="checkbox"/>
Car/Van:	<input type="checkbox"/>	Car Share with Child(ren):	<input type="checkbox"/>

Ethnic Background



Our ethnic background describes how we think of ourselves. This can be based on many things, including, for example, our skin colour, language, culture, ancestry or family history.

Ethnic background is not the same as Nationality or Country of Birth.

The [Information Commissioner's Office](#) (ICO) recommends that young people over 11 years old have the opportunity to decide their own ethnic identity. Parents/Carers with Parental Responsibility are asked to support or advise those children aged over 11 in making this decision, wherever necessary. Students aged 16 years and over are able to make this decision for themselves.

You have a right to decline to provide data on Student Ethnicity, First Language, Country of Birth and Nationality and to retract the data where previously submitted.

This can be done by contacting the school office using contactus@lightcliffeacademy.co.uk or in writing to our postal address.

White British	<input type="checkbox"/>	Pakistani	<input type="checkbox"/>
White Irish	<input type="checkbox"/>	Bangladeshi	<input type="checkbox"/>
White and Black African	<input type="checkbox"/>	Any other mixed background	<input type="checkbox"/>
White and Asian	<input type="checkbox"/>	Any other Asian background	<input type="checkbox"/>
White and Black Caribbean	<input type="checkbox"/>	Chinese	<input type="checkbox"/>
Any other White background	<input type="checkbox"/>	Black African	<input type="checkbox"/>
Traveller or Irish Heritage	<input type="checkbox"/>	Black Caribbean	<input type="checkbox"/>
Gypsy/Roma	<input type="checkbox"/>	Any other Black background	<input type="checkbox"/>
Indian	<input type="checkbox"/>	Any other Ethnic group	<input type="checkbox"/>

I do not wish for my child's ethnic background to be recorded

Country of Birth: _____

Nationality: _____

Religion: _____

Home Language: _____

First Language: _____

English as Additional Language: _____ Yes/No

Ethnic background information was provided by:

Parent/Carer: _____

Or

Student: _____

Parent/Carer Permission for Photographs/Video

As a safeguarding measure, all students are photographed on entry into the Academy for identification purposes and to create an Identity/Cashless Catering card.

Periodically, it is also necessary to photograph or record students for educational purposes. For example, where students are following some GCSE courses, we may need to record them on video as part of the evidence for the examination. In these circumstances, the images are securely stored, used only for those purposes, and are only shared with others where we are legally allowed to do so.

From time to time, we also take photographs and videos of students to showcase what our students do in school and to celebrate their success and achievements. We use these images in the school's prospectus and newsletters, on the school's website and social media platforms, on display boards around school and occasionally in the external press and media e.g. newspapers and television.

We really value using images of our students in these ways and would like your consent to do so. If you're not happy for us to do this, that's no problem – we will accommodate your preferences.

If you change your mind at any time, you can inform us of this change by emailing us contactus@lightcliffeacademy.co.uk or in writing to our postal address.

If you have any questions about the consent you are giving, please do not hesitate to contact us.

Please tick the relevant boxes below.

- | | |
|------------------------------------------------------------------------------------------|--------------------------|
| I consent to images of my child being used on the school website | <input type="checkbox"/> |
| I consent to images of my child being used in the school prospectus | <input type="checkbox"/> |
| I consent to images of my child being used in internal displays and presentations | <input type="checkbox"/> |
| I consent to images of my child being used in the Principal's Newsletter | <input type="checkbox"/> |
| I consent to images of my child being used on the school's social media platforms | <input type="checkbox"/> |
| I consent to images of my child being used in the external press and media | <input type="checkbox"/> |

Student Name: _____

Parent/Carer Name: _____

Signed: _____ Date: _____

Parent/Carer Consent for Fixtures and Sporting Events



During your child's time at Lightcliffe Academy in Years 7-13, they may be asked to participate in off-site sporting events, fixtures, competitions or performances.

In order for us to ensure the health and safety of your child whilst taking part in Sporting Events, we ask that you complete the below information to cover the duration of your child's time at Lightcliffe Academy.

Without this consent, your child will not be able to participate in any of these off site activities.

I agree that (Student Name): _____

- **Can participate in sporting events and off-site physical activities whilst at Lightcliffe Academy and I understand my child will be issued with full details prior to every fixture/event**
- **Can be transported in the school minibus or private coach if necessary**
- **Is in good health and fit to participate in the activities described**
- **Can receive First Aid treatment if required**

Parent/Carer Name: _____

Signed: _____ Date: _____



[@LightcliffePE](https://twitter.com/LightcliffePE)

Please use this space to add any **additional information** about you and your child.

